

**Property Committee Minutes**  
Monday, November 16, 2009 9:00 A.M.  
Conf. Room A260, Courthouse  
Friendship, WI

The meeting was called to order at 9:00 a.m. by Chair Dehmlow. The meeting was properly announced.

Was the meeting properly announced? Yes

Members present: Supervisor Dehmlow, Supervisor Hartley, Supervisor Kirslenlohr, Supervisor Babcock and Supervisor Kotlowski.

Others present: Mary Ann Bays, Tracy Hamman, Barbara Petkovsek

Motion by Kotlowski seconded by Babcock to approve the agenda. Voice vote. Motion carried.

Motion by Babcock seconded by Hartley to approve the October 9, 2009 minutes. Voice vote. Motion carried.

Public Participation on Agenda Items – None

**1. Open bids on tax deeded property – accept and/or reject any/or all bids**

Mary Ann Bays, Treasurer appeared with a bid for parcel #30-3057 (Town of Rome). The bid was for \$13,000 and minimum bid had been set at \$25,000. Motion by Kotlowski seconded by Kirslenlohr to reject the bid as it did not meet the minimum bid requirement. Voice vote. Motion carried.

**2. Update on Hutchison Property**

Mary Ann Bays, Treasurer gave an update the brownsfield grant that is being applied for through the Health Department to clean up the Hutchison property.

**3. Open bids for snowplowing – accept and/or reject any/or all bids**

Tim Hintz was present for this agenda item.

After reviewing the proposals, motion by Kirslenlohr seconded by Hartley to accept the proposals for snowplowing as follows:

Robert Kierstyn – Practical Cents and Health and Human Services

\$60/hour plowing

\$75/hour piling and hauling snow per piece of equipment

Sand and salt as needed with charge according to usage

Hintz Excavating & Blacktop, LLC - Courthouse, Law Enforcement Center, Community Center and Central Storage Facility

\$60/hour plowing

\$75/hour piling and hauling snow per piece of equipment

Sand and salt as needed with charge according to usage

Voice vote. Motion carried.

**4. Update on long range planning –**

Barbara Petkovsek reported information regarding long range planning and projects has been forwarded to Mike Harrigan at Ehlers for analysis

**5. Update on maintenance items – Tracy Hamman**

Tracy Hamman reported that the parking lot repairs at the Community Center are completed, the Clerk of Courts office will have the carpet replaced mid-late December, a letter has been received from Alliant (Alliant doesn't have the ability to assess a cost for the appliances in individual departments). Motion by Kotlowski seconded by Babcock to accept the report of Tracy Hamman. Voice vote. Motion carried.

Next meeting set for December 11, 2009 at 9:00 a.m.

Agenda items – Open any tax deed property bids, report on appliances in departments

Motion by Hartley seconded by Kotlowski to adjourn at 10:20 a.m. Voice Vote. Motion carried.

Respectfully Submitted,

Barbara A. Petkovsek, Administrative Coordinator/Director of Finance

**Minutes unofficial until approved by committee.**

